

FIS MUN DELEGATE HANDBOOK

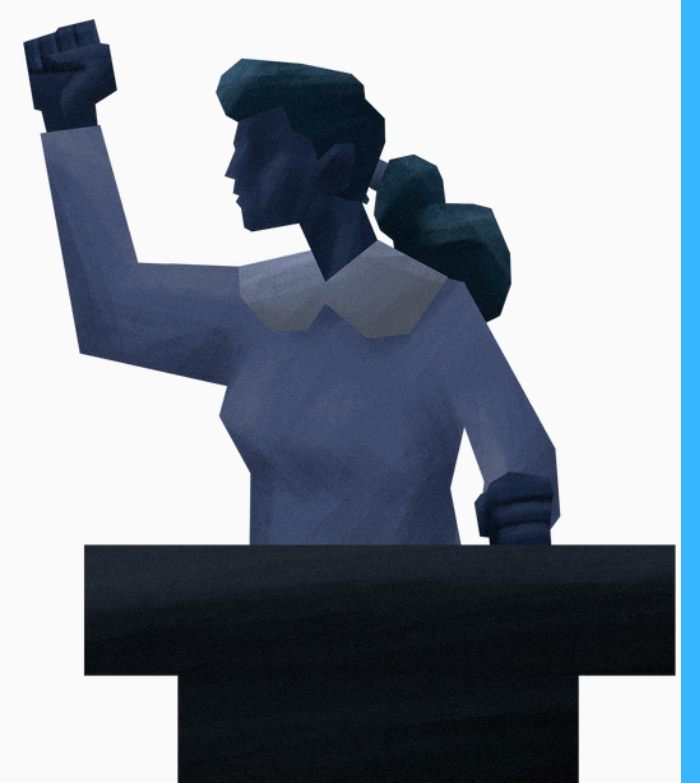
On February 14-15

For any inquiries, please contact us at

fismun@fischools.ae

Also, be sure to check out our Instagram [@fismun25](https://www.instagram.com/fismun25)

for updates and more information!



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INTRODUCTION

Dear Delegates,

Welcome to Future International School's first-ever Model United Nations! We are absolutely delighted to have you join us for this momentous event.

To ensure you have the most enriching and enjoyable experience at FIS MUN, we have created this guide as your ultimate companion. As you dive into debating critical global issues, crafting innovative solutions, and forging lifelong memories, this guide will help you navigate the world of MUN with confidence and skill.

Our aim is to enhance your understanding of MUN while expanding your knowledge and sharpening your diplomatic abilities. We hope it answers all your questions and empowers you to shine as the best delegate you can be!

Get ready for an exciting journey—let the debates begin!

COMMITTEES

ILO: International Labour Organization

CND: Commission on Narcotic Drugs

UNICEF: United Nations Children's Fund

UNHRC: United Nations Human Rights

Council

UNSC: United Nations Security Council

SPECPOL (GA4): Special Political and
Decolonization (Fourth Committee)

ECOSOC: Economic and Social Council

WHO: World Health Organization

CCPCJ: Commission on Crime Prevention and
Criminal Justice

PREPARATION

At FISMUN, delegates must prepare position papers outlining their country's stance on the topics being debated. This not only strengthens your understanding of the issues but also increases your chances of becoming a main submitter. Additionally, your position paper will serve as your opening speech during the conference.

Please note that the writing process will not be explained on the day of the event. However, our chairs are available for guidance, and you can find helpful tutorials in our handbook and on our website.

Tips for Writing a Strong Position Paper:

- ✓ Review committee topics on our website.
- ✓ Conduct in-depth research, including background, causes, effects, key factors, and your country's position.
- ✓ Refer to the provided templates to draft your position paper.
- ✓ Ensure you are well-versed in the topics you'll be debating.

We encourage you to prepare thoroughly and make the most of this opportunity!

RESOLUTION PAPERS

At the debate, a resolution paper will be drafted to summarize the final solutions agreed upon by delegates. This document outlines the committee's collective stance and proposed solutions. It consists of two key types of clauses:

1 Preambulatory Clauses (3-6 clauses):

- Provide background information, facts, and statistics.
- Do not introduce new solutions.
- Use introductory phrases like Recognizing, Noting with concern, or Recalling.

2 Operative Clauses (4-6 clauses):

- Present specific actions or solutions to address the issue.
- Begin with a strong action verb such as Calls for, Urges, Suggests and end with a semicolon.
- Must be numbered, logically ordered, and focus on one idea per clause.

A well-structured resolution paper strengthens your argument and increases your chances of passing impactful policies!

SPEECHES

Opening Speeches:

At the start of the conference, delegates will present their position papers through opening speeches lasting between 30 seconds to 1 minute 30 seconds. These speeches should clearly introduce their country's stance on the topics, outline key objectives for the debate, and express their hopes for constructive discussions. A well-prepared speech sets the tone for an engaging and persuasive conference. All delegates are encouraged to participate, and preparing position papers in advance is highly recommended.

Speech Guidelines:

- ✓ **Use Formal Language:** Avoid personal pronouns such as “I” or “we.” Instead, use diplomatic phrases like “This delegate believes” or “The delegation of [Country] supports...”
- ✓ **Maintain a Professional Tone:** Keep your speech structured, clear, and formal throughout the debate.
- ✓ **Seek Clarification if Needed:** If a question or response is unclear, politely ask the Chair to repeat or rephrase it by saying, “Could the Chair please clarify?”
- ✓ **Responding to Points of Information (POIs):** Delegates may choose to answer POIs or politely decline by stating, “This delegate wishes to answer in no form.”
- ✓ **Be Concise and Impactful:** Stick to key points, avoid unnecessary repetition, and stay within the time limit.

A compelling opening speech demonstrates confidence, sets the stage for productive discussions, and strengthens your delegation's influence in the debate—make it count!

POINTS & MOTIONS

- ◆ Point of Information to the Speaker (POI): A question directed to a speaker who has agreed to accept POIs. These must always be phrased as questions.
- ◆ Point of Information to the Chair: An inquiry directed to the Chair regarding procedural matters or clarifications that do not fall under other categories.
- ◆ Motion to Move to the Previous Question: A request to conclude the current debate and proceed directly to voting on the motion at hand. This requires a "second" from another delegate to be considered.
- ◆ Motion to Adjourn the Debate: A proposal to temporarily suspend discussion on a resolution. The delegate making this motion must provide a brief justification for the adjournment.
- ◆ Motion to Extend Debate Time: A request to extend the allocated debate period. The Chair may approve this at their discretion, and if proposed from the floor, it requires a "second" to proceed.

AMENDMENTS

Amendments

Amendments are proposed changes to a resolution submitted by delegates. These changes can modify, remove, or add content to the resolution. Once introduced, amendments are debated for a period determined by the Chair, after which they are put to a vote. If the amendment is approved, it becomes part of the resolution; if rejected, the resolution remains as originally drafted.

The Chair will accept written amendments from delegates, ensuring that they align with the resolution's content. The debate process for amendments follows the same formal procedures as those used for the main resolution, allowing delegates to discuss, propose, and negotiate changes in the same manner.

It's important for delegates to carefully present their amendments and ensure they are relevant and constructive, as amendments play a key role in shaping the final resolution.

DRESS CODE

Dress Code

To maintain a professional and respectful environment, all delegates are required to wear business attire:

For gentlemen:

- Formal shoes
- Suit pants
- Blazers
- Tie or bow tie

For ladies:

- Formal shoes
- Elegant top
- Dressy pants or skirt (if the skirt is above calf length, pantyhose should be worn)
- Optional: Abaya and sheila

We kindly request that all delegates follow this dress code to ensure a polished and respectful atmosphere at the conference.

ORDERING FOOD

Delegates will be provided with food by FIS during the event.

However, if you prefer, you are welcome to bring your own food or place an order during the shorter break. Chairs will notify delegates 30-45 minutes before the break to allow time for food orders, which can be picked up at the gate. Please note that if you need to leave the main building, supervision will be provided.

We want everyone to feel comfortable and well-cared for throughout the conference. Enjoy your time, and don't hesitate to let us know if you need assistance!